

## **Minutes of the September 11, 2025 Library Board of Trustees Meeting**

Meeting was called to order at 5:30pm by Wayne Neuman, Board President. Trustees Linda Graves and Beth Grove were present. Library Director, Karlie Hunter and Library Clerk, Laura Donaldson were also present.

Agenda was unanimously approved with a motion by Graves and seconded by Grove.

The minutes from the August 7, 2025 meeting were unanimously approved with a motion by Grove and seconded by Graves.

Hunter submitted her resignation to the board with a one-month notice. Her last day as Director will be October 9, 2025. The board will put out a newspaper ad for applications for the position that will be open for two weeks.

The financial statement was unanimously approved with a motion by Graves and seconded by Grove. Hunter will ask the City Clerk for the detailed audit forms for next meeting.

Board members asked if school yearbooks were still being ordered by the library. Hunter will look into the ordering process.

Hunter shared a flier from the city with board members about a community meeting for the Iowa State students' project. One or more of the board members will attend the meeting to represent the library.

Hunter reported a visit from the mayor asking about the historical quilt. By request of the city, Hunter will ask the Museum Director again to make sure the quilt is still not wanted in the museum. If not, the library will continue in their board-approved plan to auction or raffle the quilt at the next town celebration, as it was donated to the library and, therefore, library property.

Hunter presented the monthly circulation statistics and annual impact report. The impact report was also shared with the city and on the library's website.

Hunter gave an update on the StoryWalk project. An installation date has not been set yet, but the project should be completed by the end of September or early October.

The board reviewed the application from a trustee candidate. Neuman also reported interest from another potential candidate that would be happy to step into the trustee role if he does not win the mayoral election in November. The board decided that with an application in hand, they could not wait until November, and Hunter will turn the application into the city for consideration of the council.

Hunter presented potential promotion materials for the library, as listed in the strategic plan. The fridge magnets included the library hours, so the board decided to hold off on ordering until a new director is hired to be sure the hours would remain the same.

The meeting was adjourned at 6:20pm with a motion by Grove and seconded by Graves.