

Minutes of the July 10, 2025 Library Board of Trustees Meeting

Meeting was called to order at 5:30pm by Linda Bottorff, Vice President. Trustees Linda Graves, and Beth Grove were present. Library Director, Karlie Hunter was also present. Janet Adix, Museum Director was present as a guest.

Agenda was unanimously approved with a motion by Grove and seconded by Graves.

The minutes from the June 5, 2025 meeting were unanimously approved with a motion by Graves and seconded by Grove.

Adix brought to the board a document of updated rules and regulations for the museum. She gave each of the board members a copy and one to go in the library's policy binder. Hunter reported to Adix that a replacement door handle and lock for the back door had been ordered and will be installed by the city maintenance team, as well as new cameras and motion lights. Adix reported to the board a complaint she received about the moving of the centennial quilt from the library wall to the museum. Bottorff gave Adix her and Board President Neuman's phone numbers to forward future library-related calls.

The financial statement was unanimously approved with a motion by Graves and seconded by Grove.

Hunter reported that computers 4 and 5 will no longer play Roblox for the kids. The latest Windows update will not install on the computers, making them too old to be compatible. The library has one extra computer that can be fixed to replace one of the old computers, and the other one will have to be replaced using the budget allotted for technology.

Hunter presented the monthly circulation statistics.

Hunter gave an update on the StoryWalk project. She and Dede Henderson will attend the next city council meeting to ask for a donation from the BINGO fund to complete the funding needed.

The library's CD ends July 28. The board unanimously decided to roll over the entire CD into another 3-month CD with a motion by Grove and seconded by Graves.

The board unanimously voted to keep the board appointments the same for fiscal year 2026 with a motion by Grove and seconded by Graves. Neuman will remain President, Bottorff will remain Vice President, and Grove will remain Secretary. Lovell passed away since the last meeting, leaving a vacancy. The board decided to send a \$50 memorial in lieu of flowers from the library. Hunter will ask the City Clerk how she would like the board to handle that gift. Board members will come to the next meeting with a list of a few potential candidates to fill the trustee position. Hunter will update and provide trustee application forms for candidates.

The board reviewed the personnel policy and made minor updates to the wording and the library hours. The updates were unanimously approved with a motion by Grove and seconded by Graves.

The meeting was adjourned at 6:37pm with a motion by Graves and seconded by Grove.